

1. Addendum and Corrigendum

1.1. Terms and Conditions

The Bidders are requested to take note of the following changes made in the RFP documents, which are to be taken in to account while submitting the RFP. They shall be presumed to have done so and submitted the RFP accordingly.

- This Addendum and Corrigendum shall be the part of the RFP documents.
- All items specified in this Addendum and Corrigendum supersede relevant items to that effect as provided in the original RFP documents. All other specifications, terms and conditions of the original RFP document shall remain unchanged.

(Revised) ANNEXURE-5 Checklist for fulfilment of Eligibility Criteria:

Sr. No	Eligibility Criteria	Attachments
1	The bidder should be a company registered/ incorporated under Indian company Act and must have 5 years of existence in India as on date of submission of bids.	Valid copy of the Certificate
2	The Bidder should be Software Development firm and should be in operations in successful Software Development, Software Customization & Implementation anywhere in India for at least 5 Years as on date of submission of bid.	Work Orders / Client Certificates
3	The Bidder should have an annual turnover from IT Software related services (Software Development/ Software Customization & Implementation only) of at least Rs. 1.5 Crores during each of the last three financial years (2016-17, 2017-18 and 2018-19)	CA certificate mentioning turnover of Software development related services
4	The Bidder should have a Positive net worth during each of the last three financial years i.e. 2016-17, 2017-18 and 2018-19	Certificate from CA
5	The bidder should have ongoing/completed, at least one software development Project from Government Department/PSU during last 5 years as on date of submission of bids in India where the value of the project should be at least Rs. 50 Lacs.	Work Orders / Client Certificates

6	The Bidder should have any of the one valid certification mentioned below: i. CMMI Level 3 Certificate or higher ii. ISO 9001:2015 iii. ISO 9001:2008 or Higher for Software Development / System Integration iv. ISO/IEC 27001:2005 Certification	Valid copy of the Certificates
7	The bidder should have at least 50 technically trained employees on its payroll as on date of submission of bids	Authorization certificate from HR manager
8	The Bidder should have at least one office in Gujarat.	The copy of Property tax bill/Electricity Bill/Telephone Bill/G.S.T. Registration/Lease agreement should be submitted as proof
9	No Consortium will be allowed	Self-declaration

Revised Technical Evaluation

Sr. No	Evaluation Criteria	Maximum Marks
Bidders Existence		
1	The bidder should have a registered office in India and should have been in existence for last Five (5) years 1. 5 – 10 Years = 5 Marks 2. 10-15 Years = 10 Marks 3. More than 15 Years= 15 Marks	15
Turnover		
2	Average Annual Turnover(Software Development/ Software Customization & Implementation only) for last 3 years: More than INR 2 Cr. And Less than INR 5 Cr. – 5 Marks More than INR 5 Cr. And less than INR 8 Cr. – 10 Marks More than INR 8 Cr. – 15 Marks (Bidders are required to submit audited Turnover Statements for last 3 years.)	15
Past Experience		
3	Experience of similar Web Application/ Web Portal (Website will be not considered) - 1-3 project = 10 points - 3-5 Projects = 15 Points 5 or more Projects = 20 Points	20
4	Certification:	
	CMMI Level 3 Certificate or higher = 2.5 Marks.	10

	ISO 9001:2015 = 2.5 Marks. ISO 9001:2008 or Higher for Software Development / System Integration = 2.5 Marks. ISO/IEC 27001:2005 Certification = 2.5 Marks.	
5	Proposed Manpower for the project	10
6	Presentation	30
	Total Marks	100

Revised Financial Bid Evaluation

Sr. No	Web Portal Module	Cost in INR (Excluding Taxes)
	Phase A:	
1	Registration Module	
2	Project Module	
3	Communication Module	
4	Resource Module	
5	Register of Companies	
6	HR Module & Procurement Module	
7	GCSRA approval Module	
8	Reports Module	
9	Event Module	
10	Mobile Application Module	
	Total Cost of Development (Phase A)	
	Phase B:	
B	Post-deployment onsite Application Implementation Specialist cost should be mentioned here (Maintenance /year)	
C	Off-site maintenance /year	
	Total Phase A + Phase B	
	Total Phase A + Phase C	
D	Content writer cost	

The GST will be applicable as per the government norms, the total project cost would be considered as quoted project cost + GST.

Revised Basic Minimum Features

#	Name of Module	Purpose	Basic minimum Features
	All major tasks of GCSRA operations including fund	<ul style="list-style-type: none"> This is going to be process flow and input forms designed during 	<ul style="list-style-type: none"> Various User registration and approval module Project registration and

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	<p>releases should be automatically handled through the web portal and funds can be released to the implementing partners by developing a mechanism at the website.</p>	<p>the As-Is study. Refer: Module wise Process flows, Module wise Input forms and Mobile Application wireframes</p>	<p>progress tracking.</p> <ul style="list-style-type: none"> • Events Module • HR Module • Role and work flow based approvals • Report module • Mobile Application
	<p>Roles This portal shall function as a single source window for all the stakeholder group of CSR regime such as</p> <ul style="list-style-type: none"> • Sponsoring companies • CSR teams • NGOs • Academicians • Government Departments 	<ul style="list-style-type: none"> • Proposed application will have role management where user is allow to access features as per the role 	<ul style="list-style-type: none"> •
	<p>Modules To set up an online platform where various processes can be managed electronically by operating through different modules of the web portal. GCSRA web portal is required to be developed with the required modules listed as under.</p> <ul style="list-style-type: none"> • Registration Module • Project Module • Communication Module • Resource Module • Register of Companies • GCSRA approval Module • HR Module & 	<ul style="list-style-type: none"> • Following modules will be covered in Web application: <ul style="list-style-type: none"> ○ Registration Module ○ Project Module ○ Event Module ○ HR Module <ul style="list-style-type: none"> ▪ Recruitment ▪ Pay slip ▪ Attendance ▪ Leave Request ▪ Outdoor Schedule ○ Approval management system ○ Query Builder (Student Database) 	<ul style="list-style-type: none"> •

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	Procurement Module		
1	Registration Module	It would provide registration mechanism for the users of the system which would include GCSRA, Corporate and Implementing agencies.	<ul style="list-style-type: none"> • Registration of Users (companies/ PSUs/ NGOs/other) • Auto Email reminder to companies/ Implementing agencies • Auto SMS Facilities • Edition, Updation, deletion of data facilities to Users • Tabulation of data in an understandable manner. • Cloud based storage facilities
2	Project Module	<p>It would involve providing the details of the various projects by the registered users.</p> <p>Various Apps and functionalities for various users and purposes such as monitoring/ project performance management 'universal' module as every project will be separate.</p> <p>It would involve providing the details of the various projects by the registered users.</p> <ul style="list-style-type: none"> • Progress details of project. <ul style="list-style-type: none"> ○ Online view status (Acceptance/ Rejection) of the projects. • Beneficiary details • Tabulation of data in an understandable facilities • Uploading of Financial details and linking with existing account module. <p>The monitoring data would</p>	<ul style="list-style-type: none"> • Uploading of the project documents (e.g. financial data, project documentation); • Form builder to be provided for the project tracking and monitoring the milestones, assign monitoring team, fund utilization, approval authorities and release milestone based payments • Facility to invite / raise the funds for the project through CSR website using payment gateway to be provided. • Progress details of project and beneficiary details • Facility for GIS mapping of Projects with open source platforms. • Cloud based storage facilities • Tabulation of data in an understandable facilities • Uploading the project details along with the pictures and videos. • Online view status (Acceptance/ Rejection) of the projects. • Automatic generation of weekly/ monthly status of

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		<p>be uploaded on GCSRA website which will be collected from field directly by the field officers. The data would be automatically linked and uploaded as beneficiary wise database on the web portal and Mobile Application and published after the verification of GCSRA Officials.</p>	<p>the projects to the concerned corporates</p> <ul style="list-style-type: none"> • Library and links of other websites should be available at the GCSRA web portal • Client/s can easily retrieve major internal documents at the website. • GCSRA should be able to publish Selective details on website for public viewing.
		<p>Payment Gateway</p> <ul style="list-style-type: none"> • Funds can be released to the implementing partners by developing a mechanism at the website • Online payment gateway should be made available for making the arrangement of payment online. • For the payment Gateway, BHIM/SBI/Paytm etc. may be used but it has to be OTP generated payment oriented. 	<ul style="list-style-type: none"> • Payment gateway will be the part of Project Module • Payment gateway details will be given by GCSRA and The Agency will integrate payment gateway with system. • However, bidder may propose their payment gateway with charges. GCSRA may integrate with the offered payment gateway.
		<p>Geo Location</p> <p>Webportal should have store locator with Geo Location integrated with Google Maps.</p> <p>Facility for GIS mapping of Projects with open source platforms.</p> <p>Geo- mapping of projects</p> <p>GIS mapping and publications</p>	<p>Website will have Gujarat state map where district wise CSR details will be displayed</p>
3	Communication Module	<p>It would involve integrating the system with social media platforms such as Facebook, YouTube and</p>	<ul style="list-style-type: none"> • Development of content to be uploaded at the social media pages of GCSRA • Maintaining and supervision of GCSRA

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		Twitter.	<p>social media platforms such as Facebook, YouTube and Twitter during the maintenance period.</p> <ul style="list-style-type: none"> • Create and share events, project details and seminar information. (please Refer Event Module) • Data base management of participants. • Automated Alerts of the events and training programmes.
4	Event Module	GCSRA is holding may training and seminar events. The module is required for the inviting participants and faculties.	<ul style="list-style-type: none"> • The module should have feature to publish events on the GCSRA website. • It should send emails to audience from the pool of GCSRA contacts. • It should send invites to various faculties for select topic and confirm the slot for lecture. • It Can register participants for various lectures as per the timeslot defined for the event (i.e. entire event or selective lectures) after the faculties and event schedules are confirmed and open for participant for registration • Participants should able to make the online payment for the registration • After the event all the presentations and documents of the event should be available to participants for future reference.
5	Resource Module	It would provide a knowledge sharing platform for best practices.	<ul style="list-style-type: none"> • Creating a pool of funds for bigger projects, facility for the sponsors to register and confirm the sponsorships for the projects.

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			<ul style="list-style-type: none"> • Online funds transfer to GCSRA • 80G Certificates /Receipts/Invoice and links • Query Builder modules • GIS mapping and publications • Online facilities of registration of participants along with the payment gateway • Uploading /downloading of pictures and videos at the websites of sessions, training topics. • Uploading of Financial details and linking with existing account module.
6	Register of Companies	It would involve creating a template and online importer via which GCSRA would be able to fill in the data of various companies involved in CSR initiatives in the state.	<ul style="list-style-type: none"> • Creation of Log in ID and Password for Users • Verification of the registered user. • Uploading of database • Addition, deletion/ modification and remove of data
7	HR Module & Procurement Module (Procurement Module will be covered in the second Phase)	It would involve provide an end to end solution platform for HR operations.	<p>Attendance and payroll :</p> <ul style="list-style-type: none"> • All details of the current employees, • Details of employee rewards, • Leave record, • Pay slip generation, • Simple Recruitment process & Online submission of the assignment, • Service record /appraisal and increments alerts on due dates of contract closure /renewal • Escalation of leave request to superior for approval; • Added feature of leave records of employees; • Customization available as per the recruitment criteria • Biometric attendance and

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			<p>records shall be linked with GCSRA web portal.</p> <p>Recruitment</p> <ul style="list-style-type: none"> • The portal should have online recruitment module for publishing the opportunities and inviting application. • Provide scrutiny and ranking facility during the ranking. • Raise queries to candidates. • Generate offer letter and invite confirmation and track joining. • Mass mailing for advertisements • Reporting.
8	GCSRA approval Module (Link up with the HR Module)	The internal approval system of GCSRA.	<ul style="list-style-type: none"> • This module along with various other facilities like <ul style="list-style-type: none"> ○ Added feature of leave records of employees ○ Escalation of leave request to superior for approval ○ Online acceptance/rejection request of leave.
9	Reports module	<ul style="list-style-type: none"> • Automatic generation of weekly/ monthly status of the projects to the concerned corporates • GCSRA Donor's monthly report in the reporting format should be auto generated along with photos and it should be sent on the due dates to the sponsors. • GCSRA has developed the format of utilization certificate which the Authority gives to funding/ sponsoring companies after receiving the fund. Agency needs to 	<ul style="list-style-type: none"> • Geo- mapping of projects • Generation and downloading of reports

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		<p>develop a mechanism wherein automatic utilization certificate and Receipt/80G may be sent to the Users.</p> <ul style="list-style-type: none"> • It would involve integration with Google Analytics and predefined customized reporting. • Generation and downloading of reports 	
10	Mobile Application	<p>It would involve creating an Android & IOS Smartphone application ;</p> <p>A dedicated mobile app providing different user services for various user groups such as</p> <ul style="list-style-type: none"> ○ GCSRA Team ○ NGO PIAs ○ Sponsors companies ○ Open Domain <p>One Mobile Application will cover all aspects of the GCSRA Users (Including Field Officers), Companies, and all other general users.</p>	<ul style="list-style-type: none"> • Various monitoring and communication mechanism • Field officers should perform task assigned for the monitoring through mobile application (e.g. capture the information from field, upload photos, submit report etc.) • Mobile application should work in low network connectivity or no network connectivity areas. The report should be saved in offline mode and should be uploaded to server immediately after the network connectivity is available. • GCSRA users should be able to perform approvals • Stockholders should be able to view project progress and reports through mobile application. • Social integration • Allow customization • Include analytics • Maintain relevancy
	Others Conditions	<p>Website / portal should be IOS and Android friendly.</p> <p>It would involve creating an Android Smartphone application for the administrators.</p>	<p>The website / portal should be responsive and support multilingual platform.</p> <ul style="list-style-type: none"> • Portal should provide facility to provide content in the multiple language mainly English, Hindi and

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			<p>Gujarat.</p> <ul style="list-style-type: none"> • Portal should use google translator where content is not provided in language other than English. • Revamp of existing website: SI should provide single admin panel for the administration of the Existing GCSRA website and new webportal. All the existing website pages are to be considered for revamp.